

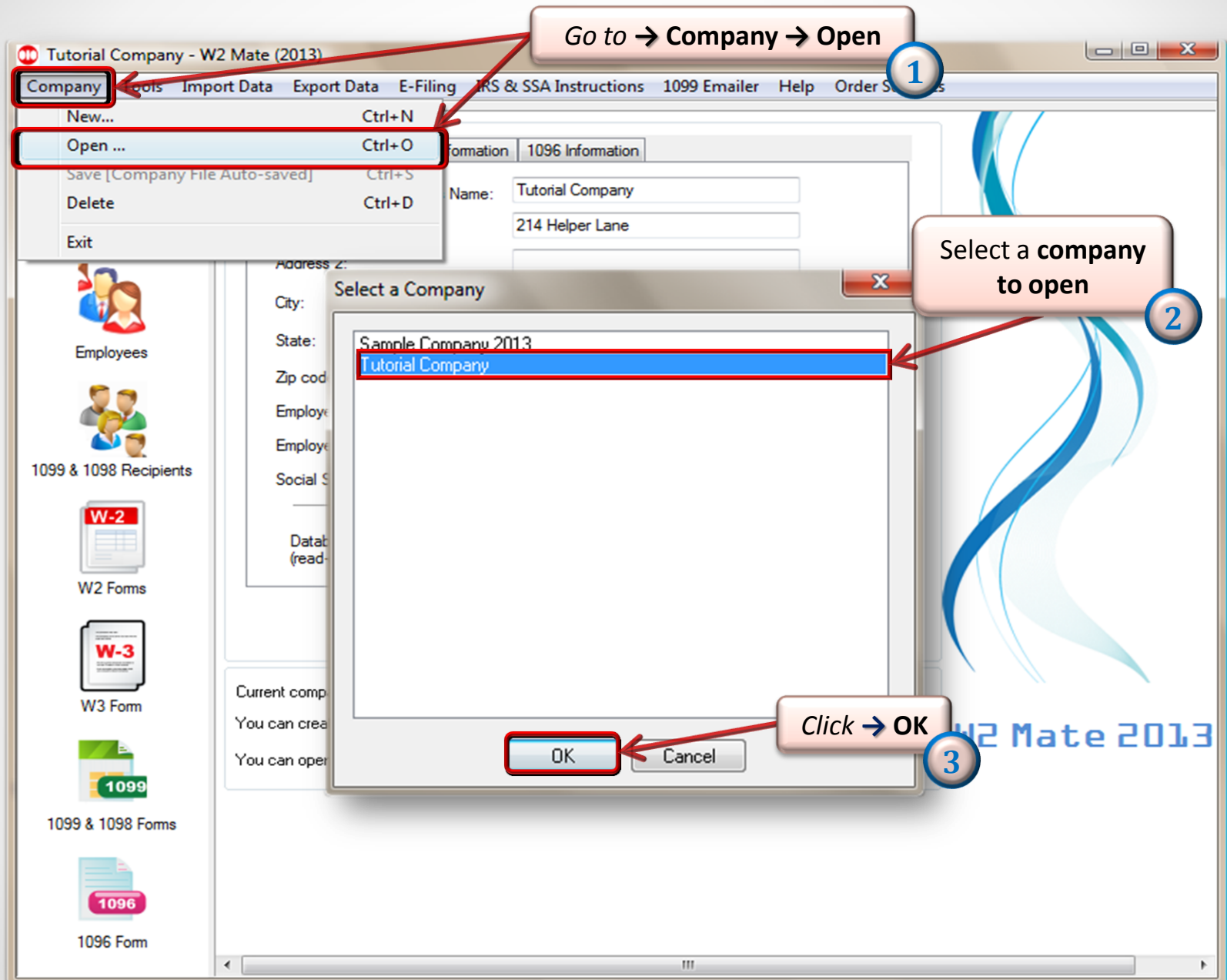
How to Select Other 1099 and 1098 Forms in W2 Mate®

Start by Opening your

W2 Mate®

Program





Tutorial Company - W2 Mate (2013)

Company Tools Import Data Export Data E-Filing IRS & SSA Instructions 1099 Emailer Help Order Supplies

Shortcuts

- Company
- Employees
- 1099 & 1098 Recipients**
- W2 Forms
- W3 Form
- 1099 & 1098 Forms
- 1096

1099 Recipient Form 1099-MISC Form Type

Select Next Previous Save Clear Print Create PDF 1099's Related Tasks **Select**

Payer's name, street address, city, state, zip code, and Tel. #

Help AC 25136-54

PAYER'S Federal ID number RECIPIENT'S ID number
461-32-4654 25455

RECIPIENT'S name
Tutor
Jane

Street address (including apt. no.)
6546 Teacher dr

City, state, and ZIP code

KY _____

Account number (optional) 2nd TIN not.

15a Section 409A deferrals 15b Section 409A income
0.00 0.00

1 Rents 0.00
2 Royalties 0.00
3 Other income 0.00
5 Fishing boat proceeds 0.00
7 Nonemployee compensation 0.00
9 Payer made direct sales of \$5,000 or more of consumer products to a buyer for resale
11 Foreign tax paid 0.00
13 Excess golden parach. 0.00
16 State tax withheld 0.00
0.00

OMB No. 1545-0115
2013

6 Medical and health care payments 0.00
8 Substitute payments in lieu of dividends or interest 0.00
10 Crop insurance proceeds 0.00
12 Foreign country or U.S. possession
14 Gross proceeds paid to an attorney 0.00
17 State/Payer's state no.
18 State income 0.00

Click → 1099 & 1098 recipients

Click → Select

Select 1099 Form Type

1099 / 1098 Form Type

Please select the type of 1099 / 1098 form you would like to work with:

- Form 1099-MISC
- Form 1099-INT
- Form 1099-DIV
- Form 1099-R
- Form 1099-S
- Form 1098-T
- Form 1098
- Form 1099-A
- Form 1099-B
- Form 1099-C
- Form 1099-PATR
- Form 1099-DID
- Form 1099-K

OK Cancel

Select a type of form

6

Click → OK

7



Congratulations. You know how to select other 1099 and 1098 forms!

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